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## “Cheque Printing”



POWERED BY



“PACECON TECHNO SYS”

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**Publication date**

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## **Introduction**

Check Printing allows you to print the checks to be issued to your vendors. You can definite formats to print the checks.

### **Check for current instructions**

This information was current as of February 2008. The documentation may be updated as new information becomes available. Check the Pacecon Technosys online Web site for the most current documentation.

### **What's in this manual**

This manual is designed to give you an in-depth understanding of how to use the features of Check Printing, and how it integrates with the Pacecon Technosys system.

To make best use of Check Printing, you should be familiar with system wide features described in the System User's Guide, the System Setup Guide, and the System Administrator's Guide.

Some features described in the documentation are optional and can be purchased through your Pacecon Technosys partner.

To view information about the release of Pacecon Technosys that you're using and which modules or features you are registered to use, choose **Help >> About Pacecon Technosys**.



## **Symbols:**

For definitions of unfamiliar terms, see the glossary in the manual or refer to the glossary in Help. This manual uses the following conventions to refer to sections, navigation and other information.

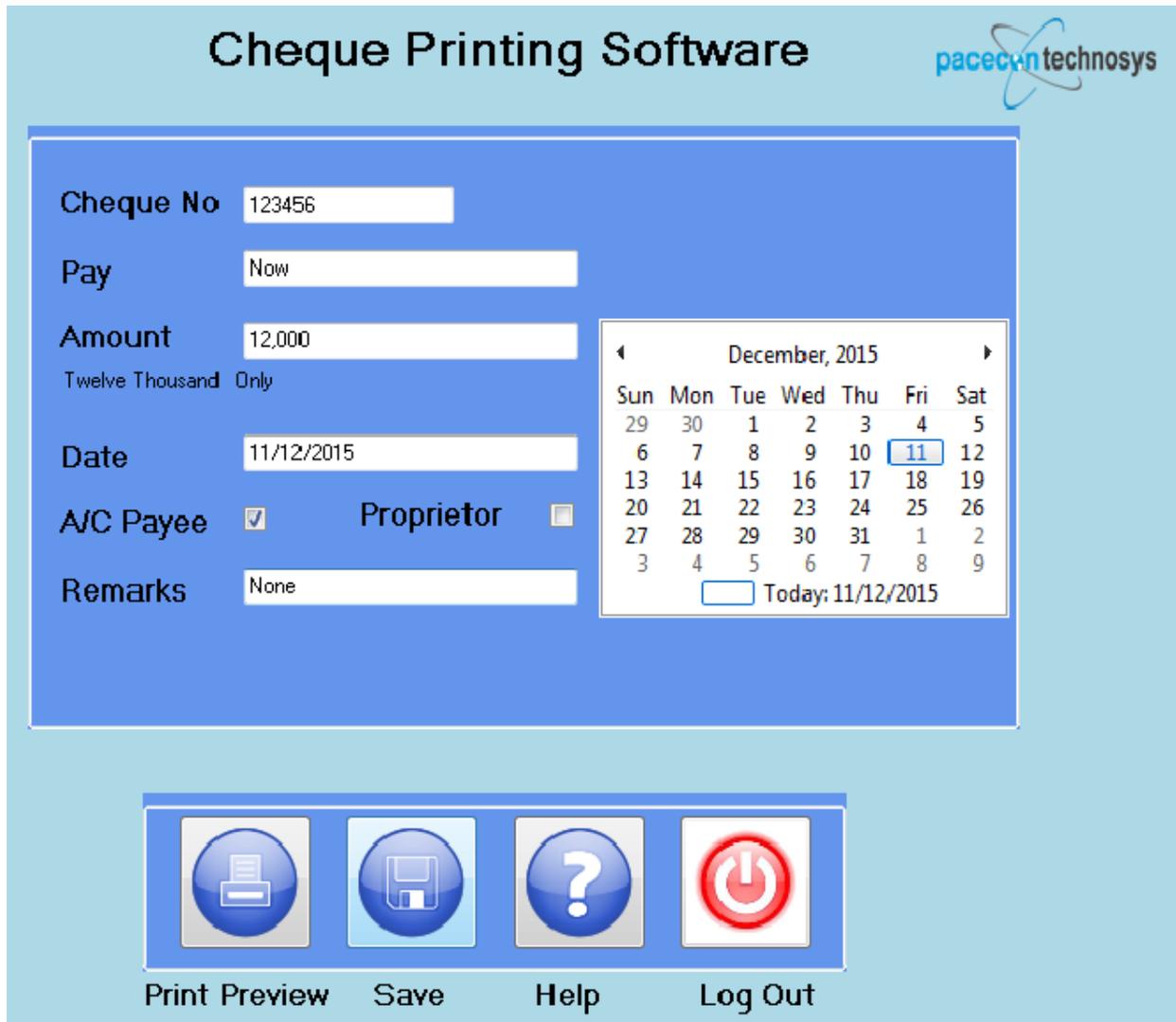
**1-Save**

**2-Print**

**3-Logout**

**4-Help**

- **Home Page:**



The screenshot shows the 'Cheque Printing Software' interface. The title 'Cheque Printing Software' is at the top left, and the 'pacecon technosys' logo is at the top right. The main form area is blue and contains the following fields:

- Cheque No:** 123456
- Pay:** Now
- Amount:** 12,000  
Twelve Thousand Only
- Date:** 11/12/2015
- A/C Payee:**  Proprietor
- Remarks:** None

To the right of the form is a calendar for December 2015. The date 11/12/2015 is highlighted in blue. Below the calendar, it says 'Today: 11/12/2015'.

At the bottom of the interface, there are four buttons: 'Print Preview' (with a printer icon), 'Save' (with a floppy disk icon), 'Help' (with a question mark icon), and 'Log Out' (with a power button icon).

- **Enter the necessary details in the cheque form.**
- **After Enter the all required field in the cheque form you can see the print preview of your cheque.**

- You can choose your bank account it may be your choice and also change the date format as per requirement.

Cheque Print

Account :   Change Date Format



**TJSB BANK** वैभव, वी.एम.सी. अर्बिआर के पास, पंचपकवाडी, ठाने - 400602 A/C Payee  
VALID FOR THREE MONTHS FROM THE DATE OF ISSUE  
1 1 1 2 2 0 1 5  
D D M M Y Y Y Y

Pay **Now** Or Bearer  
Rupees रुपये **Twelve Thousand Only** या धारक को  
अदा करें ₹ **\*\*12,000/-**

CD A/c No. 008120100003686  
RTGS /NEFT /IFSC CODE :TJSB0000008  
PRASHANT CORNER  
Not Over Rs. ....  
PROPRIETOR  
Payable at par at all TJSB branches  
Please sign above / कृपया अपना हस्ताक्षर करें

॥\* 29520 ॥\* 400 109008 ॥\* 003686 ॥\* 1 1



Print



Print Setting

- If you want to save your cheque transaction details then click on the button “save”. It will save in format of “.csv”.



ChequeDetail

## Cheque Printing Software

pacecon technosys

Cheque No

Pay

Amount   
Twelve Thousand Only

Date

A/C Payee  Proprietor

Remarks

December, 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Today: 11/12/2015

Cheque Details Successfully Saved In D:\Check\_Data.csv File

OK



- **Send us your documentation comments:**

We welcome comments regarding the usefulness of the Pacecon Technosys documentation. If you have specific suggestions or find any errors in this manual, send your comments by e-mail to the following address: [bizdoc@microsoft.com](mailto:bizdoc@microsoft.com).